

30 March 2021

Attention: Wynand Du Plessis
Managing Director
Earlyworx 282 (Pty) Ltd
PO Box 1485
Ferndale
2160

Physical Address
497 Sophie de Bruyn Street
(Cnr Jeff Masemola)
Pretoria Central
0002

Postal Address
PO Box 10 000
PRETORIA
0001

Tel: 012 407-7063

Email: Joanne.vdcolff@postoffice.co.za

Dear RMS franking machine customer

RE: Earlyworx 282 (Pty) Ltd, one of four approved franking machine suppliers for the South African Post Office

Earlyworx 282 (Pty) Ltd is one of four approved franking machine suppliers for the South African Post Office and is also the sole supplier and importer of the Francotyp-Postalia range of franking machines.

All postage monies, licence, renewal and transfer fees that you have paid over to Earlyworx 282 (Pty) Ltd will in turn be paid over to the South African Post Office by Earlyworx 282 (Pty) Ltd. Inspections will be done through your supplier as well as routine inspections by the South African Post Office.

For any changes on your licence (address updates, transfers from one Post Office to another, name changes etc.), Earlyworx 282 (Pty) Ltd must be contacted to facilitate the changes and they will forward the necessary documentation to the South African Post Office for processing.

I trust that you find the above information in order.

Please do not hesitate to contact the writer if you have any queries.

Yours faithfully


JOANNE VAN DER COLFF
CHIEF ADMINISTRATION OFFICER
COMMERCIAL (REMOTE METER SETTING FRANKING MACHINES)